

2020 ADS Question Guide

Other Initial Programs: Preliminary Administrative Services, PPS School Counseling, PPS School Psychology, PPS School Social Work, PPS CWA, Speech Language Pathology, Teacher Librarian, School Nurse

#	Question	Additional Context and Comments
1	Is your program on the semester, quarter, or another credit system?	Available options are: Semester, Quarter, Other, Not Applicable. Select "Not Applicable" if the program does not use the available options.
2	What is the number of units required for completion of the program?	The number of units for program completion does not include the number of units needed to earn a degree. It is the number of units required in order for newly enrolled candidates to complete all program requirements and be recommended for the credential or authorization. If the program does not operate in a unit-based environment, enter 0 for this question.
3	In months, what is the expected length of the program if the candidate is enrolled full-time?	The definition for full-time is at the discretion of the institution and the intent of the question is to understand how long, in months, it is expected to take for candidates to finish the program when enrolled full time. The Commission is interested in understanding how long, in months, it is expected to take for candidates to finish the program when enrolled on a full-time basis.
4	In months, what is the expected length of the program if the candidate is enrolled part-time?	The definition for part-time is at the discretion of the institution and the intent of the question is to understand how long, in months, it is expected to take for candidates to finish the program when enrolled on a part-time basis. If no candidates complete your program in a part-time process, enter 0 for this question.
5	What is the total number of hours of clinical practice required in this program?	Clinical Practice is the time the candidate spends practicing the knowledge and skills they are learning in the program. Preliminary candidates have a supervisor who oversees the candidate's clinical practice. See Common Standard 3, page 4.
8	Does the program require demonstration of basic skills for admission?	Please answer Yes if the demonstration of basic skills, passage of the assessment, is required for admission.
10	What is the required minimum GPA for admission, if specified?	The required minimum GPA for admission into the program. Enter "0" if no minimum GPA is required for admission.
11	Out of all applications received, what percentage of applicants were admitted?	Calculate the number of applicants that were actually accepted out of the total received for the reporting year. It is at the institution's discretion on whether the percentage includes partial or only complete applications received.

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12	What is the number of program supervisors working with enrolled candidates?	Count the number of program supervisors (individuals employed by the Commission-approved program—NOT the cooperating teacher or district employed supervisor) who work with newly enrolled candidates for the current reporting year.
22	<p>Enrollment</p> <ul style="list-style-type: none"> a. Number of new enrolled candidates b. Number of new full-time candidates c. Number of new part-time candidates d. Number of continuing candidates e. Number of continuing full-time candidates f. Number of continuing part-time candidates g. Total number of enrolled candidates (head count) 	<p>This question asks programs to identify the candidates who newly enrolled in the program in the reporting year, those who are continuing from a prior reporting year, and about the enrollment status of these candidates (full-time or part-time). <u>On April 23, 2020, the Commission approved the use of Program Sponsor Variable Term Waivers (PS-VTW) and on May 29, 2020 the Executive Order was released. For the enrollment questions in the ADS, the completing status of these candidates is not considered or reported. For more information visit the Commission Action Related to COVID-19 page.</u></p> <ul style="list-style-type: none"> a. Total number of candidates who began the program in the reporting year. b. New candidates (those enrolled for the first time in the reporting year) who are moving through the program and are doing so on a full-time basis. This is a subset of a. c. New candidates (those enrolled for the first time in the reporting year) who are moving through the program on a part-time enrolled basis-this is defined by the institution. This is also a subset of a. d. Continuing candidates (those candidates who enrolled for the first time in the program in a prior reporting year), began the program prior to the reporting year and continued to be enrolled. They are NOT new in the reporting year. e. Total number of continuing candidates (those candidates who enrolled for the first time in a prior reporting year) who are moving through the program on a full-time basis. f. Total number of continuing candidates who are moving through the program on a part time basis. g. Total number of candidates enrolled during the reporting year.

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23	Number of new candidates by gender a. Female b. Male c. Nonbinary d. Decline to State Gender	Per SB 179 , the Gender Recognition Act, individuals have the ability to select female, male, nonbinary or decline to state their gender. If you do not have all this information for 2019, enter 0 for the missing data. A zero entry may indicate the institution did not collect the data or the there was no candidate responses to this question.
24	Number of new candidates by sexual orientation a. Heterosexual/Straight b. Gay or Lesbian c. Bisexual d. Not sure e. Other f. Decline to State Sexual Orientation	Per AB 677 , the Commission is required to collect sexual orientation data when demographic data is collected. Candidates may decline to state their sexual orientation. If the program does not collect this data, enter the number of total enrolled candidates in Decline to State response. For additional information, see Coded Correspondence 19-03 .
25	Number of new candidates by race/ethnicity a. American Indian or Alaska Native b. Asian (Chinese, Japanese, Korean, Vietnamese, Asian Indian, Laotian, Cambodian, Filipino, Hmong) c. Black or African American d. Hispanic/Latinx (of any race) e. Native Hawaiian or Pacific Islander (Guamanian, Samoan, Tahitian) f. White g. Two or more races h. Decline to State Race/Ethnicity	This is candidate self-report data. Each program should make its best effort to provide the data. Link to National Guidelines

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27	<p>Regarding those candidates who left the program during the reporting year without completing the program:</p> <ol style="list-style-type: none"> The number of candidates who left the program voluntarily The number of candidates who were non-re-elected or left the position The number of candidates who were counseled out by the program. 	<ol style="list-style-type: none"> A candidate who made the decision to leave before the conclusion of the program (Source: ADS Glossary). A candidate whose enrollment in the program was dependent upon their position (i.e. intern) and who was non re-elected or left the position. A candidate who was dismissed or withdrew from a program prior to its completion due to the lack of adequate progress. The candidate received advice and guidance regarding the program requirements and on his/her demonstration of the knowledge, skills and abilities required of the credential being sought and the program determined that the candidate was not making adequate progress (Source: ADS Glossary).
26	<p>Program Completion</p> <ol style="list-style-type: none"> What is the number of candidates who completed the program within the expected length of the program? What is the number of candidates who completed the program within one year following the expected completion time? What is the number of candidates who completed the program more than one year after the expected completion time? How many, if any, candidates did not complete the program? 	<p>As you answer the 4 questions, think about all candidates who were expected to complete the program at the end of the 2018-19 year and add in any prior year candidates that had not yet completed.</p> <ol style="list-style-type: none"> Count all candidates who were expected to complete, and actually did complete, the program in 2018-19. Count the number of candidates from the 2018-19 year who completed the program in 2019-20 and therefore completed within one year of the expected completion time. Include any candidates recommended with a Preliminary with RICA or TPA renewal code who were from the 2018-19 year here (pursuant to Executive Order N-66-20). Count the number of candidates from years prior to 2018-19 who completed in 2019-20 and therefore completed more than one year after the expected completion time. Include any candidates recommended for a Preliminary with RICA renewal code who were from the years prior to the 2018-19 year here (pursuant to Executive Order N-66-20). Count the number of candidates from the 2018-19 year and any prior year candidates who have yet completed.